

TOWN OF CHARLESTOWN SELECTBOARD MEETING
Non-Public Session per RSA 91-A:3 II ABCD
Community Room
March 20, 2019

Selectboard Present: Steve Neill; Albert St.Pierre; Jeffrey Lessels

Staff Present: Jessica Dennis -- Office Manager
 Patricia Chaffee -- Town Clerk/Tax Collector

- Ms. Chaffee presented a contract for Town Clerk/Tax Collector position. Reads similarly to previous contract, with amounts adjusted to what has been budgeted for position. Ms. Chaffee is an elected official, but not a town official. Mirrors what town officials get. Ms. Chaffee is currently in office 44 hours a week.

- Abatement for Wild Goose Properties. Owner reached out to Ms. Chaffee as he thought abatement was taken care of. Ms. Chaffee advised that she had not received paperwork. Town attorney thought that town would not see money and there was nothing to place a lien on. Mr. Royce sent correspondence to Wild Goose. Request for Wild Goose to come in to office. No response from property owner. Resident left town while owing taxes. Park owner tracked him down, signed home over to park owner, then park owner demolished home without a demo permit or asbestos abatement. Town attorney advised that there is not much town can do, as rules protect park owner. If town decides to let these violations go, will Wild Goose demo other homes without complying? When he bought home, he took on previous debt. Going forward from purchase date, Selectboard can abate. Our lawyer told his lawyer town should probably let it go. State has been made aware that owner demoed without asbestos abatement. 2015/16/17/18 taxes are still owed on property in question. Ms. Dennis will send the letter if need be.
Motion to collect stating we will settle for 15 and 16 tax years and will abate 17 and 18 by Mr. St.Pierre. Seconded by Mr. Lessels. No further discussion. All in favor.

- Cobb Circle. Mr. Neill requested Mr. Royce send a letter to owners, advising that board could not meet their request. SB will try to advise of date of auction for relatives to retrieve personal property. As Town has already taken possession of home, if familial relationship can be proven, should not be a problem to retrieve personal items. Family wants to buy, must purchase at auction.

- Should plan to go to auction, using company from previous auctions. Four properties currently in town possession. Selectboard directs Ms. Dennis to start 90 day process. New list will arrive in a month.
- Kate Baldwin. Nothing new. No action needed.
- Audit initiated by Joan Kuncik, regarding town clerk office. On advice of town attorney, we did audit. State Dept. of Motor Vehicle did not allow auditors to review registration fees. Legislation has since been filed in Concord regarding circumstances. Firm came back and finished audit. Balance due. Where will this balance be paid from? We signed contract and made a deposit. Money was encumbered in 2017, did not use it.

Motion by Mr. St.Pierre to pay bill to Carew & Wells, PLLC. Seconded by Mr. Lessels. No further discussion, all in favor.

Ms. Dennis will file one copy and shred the rest.

What needs to be done with electronic meeting recordings? A workshop would be helpful to be sure we are not in violation of right to know laws.

Not all references have been received for new applicant of Selectboard position. References received have been positive.

Motion to offer applicant position at \$25/hour plus benefits by Mr. St.Pierre, seconded by Mr. Lessels. No further discussion, all in favor.

Please advise other applicants that position has been filled and we will keep applications if they would like.

Terry St.Saveur is still interested in maintenance position.

Board will look at applications for Water/wastewater before meeting with Mr. Duquette Tuesday 3/26.

George Grabe email. Update on project, Mr. Lessels has straightened out representation.

Motion to exit non public session by Mr. Neill, second by Mr. Lessels. All in favor.

Respectfully Submitted,
Alissa Bascom